

# VICTORIAN PUBLIC SECTOR WOMEN'S LEADERSHIP WORKSHOP

STRATEGIES, SKILLS & INSIGHTS TO DRIVE  
A SUCCESSFUL LEADERSHIP CAREER

17 - 18  
FEBRUARY 2021

ONLINE DELIVERY

## EXPLORE

- ▶ Establish a confident leadership style
- ▶ Discover strategies to remain resilient
- ▶ Define your positive professional image
- ▶ Capitalise on networking opportunities
- ▶ Strategies to deal with complex situations
- ▶ Create your own game plan to achieve leadership success
- ▶ Drive assertive communication
- ▶ Learn to lead with an innovative way of thinking

## EXPERT FACILITATOR



Jo Wise  
Director & Founder  
Jo Wise Leadership

BOOK  
BEFORE  
24 NOVEMBER,  
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**\$500**



## VIRTUAL EVENT

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## ABOUT THE EVENT

Effective communication is arguably the most important aspect of a leadership role in the Public Sector. Leaders need to constantly capitalise on their communication skills to manage complex challenges and maintain confidence. Successful contribution and collaboration require consistent development in terms of communication skills and personal skills.

The Public Sector can be difficult to navigate. With a constantly changing and challenging environment, leaders need to be mentally resilient and have a strong support network behind them. Taking advantage of the networking opportunities that arise in the Public Sector can be key to fast-tracking your career progression plan.

This workshop explores the power of resilience and the various skills needed to succeed as a leader in the Victorian Public Sector. You will learn the attributes of a successful leader and gain insight into building your own brand.

## TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

## DAY ONE

### Fundamental attributes of confident leadership

- ▶ Develop a positive vision for success
- ▶ Be productive and actively meet deadlines
- ▶ Explore personal, professional and leadership development opportunities

### Maintain resilience and confidence through change

- ▶ Evaluate the importance of keeping up to date in a rapidly evolving industry
- ▶ Driving knowledge to gain confidence and advantage
- ▶ Practical strategies to remain resilient

### Market your professional self

- ▶ Confidently build your brand
- ▶ Showcase your skills, confidence, resilience and experience
- ▶ Communicate to influence perception

### Effective networking - build life mentors and a community of connections

- ▶ Take advantage of networking opportunities and identify who will have a positive effect on your career
- ▶ Identify how you can help and add value to others
- ▶ Engage with the person and not their position

## WORKSHOP SCHEDULE

- 8.30 - 9.00 Sign in
- 9.00 - 10.40 Session One
- 10.40 - 11.00 Morning Tea
- 11.00 - 12.30 Session Two
- 12.30 - 1.30 Lunch
- 1.30 - 3.00 Session Three
- 3.00 - 3.20 Afternoon Tea
- 3.20 - 4.30 Session Four
- 4.30 Close of Workshop

## DAY TWO

### Leading with an adaptive mindset

- ▶ Leverage your experience to address complex problems
- ▶ Generating evidence based insight to inform
- ▶ Apply strategies to cope with constant change

### Expect change and envision the future

- ▶ Predicting the challenges associated with regulation in the Public Sector
- ▶ Plan for all possible scenarios
- ▶ Navigate the waters of innovation and advancement

### Accelerating self and team performance through assertive influence

- ▶ Challenging and supporting team performance by assigning ambitious yet achievable goals
- ▶ How to manage poor performing staff members
- ▶ Effectively communicate constructive feedback

### Confidently drive change as a female leader

- ▶ Embrace change and blend old and new ways of thinking
- ▶ Embed an innovative way of thinking in the workplace
- ▶ Apply strategies and techniques which influence resistance and commitment

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## WHO WILL ATTEND?

This training is highly beneficial for first-time or front-line managers who:

- ▶ Are in the early stages VPS leadership roles
- ▶ Have been leading for a while without formal leadership training

Past attendees have come from a wide range of departments and positions:

- ▶ VPS 5-6, EO Banded Officers
- ▶ APS 5-6, EL1-EL2
- ▶ Managers
- ▶ Team Leaders
- ▶ Senior Officers, Coordinators, Advisors
- ▶ Regional, National Managers
- ▶ Branch, Section Managers
- ▶ HR, People & Culture, Diversity & Inclusion
- ▶ Women's Leadership Program Managers

Also open to Directors and Assistant Directors who would like to upskill their existing leadership skills.

## YOUR FACILITATOR

Jo Wise is a Leadership Coach, Keynote Speaker and Executive Performance & Behavioural Adviser to leaders who really care about what they do and how they do it.

Jo is very passionate about working with leaders in coaching sessions and workplace training seminars to help them up-level their professional brand and executive presence to take their leadership and career to new heights in a sustainable way.



**Jo Wise**  
Director & Founder  
**Jo Wise Leadership**

# Victorian Public Sector Women's Leadership Workshop

13- 14 February 2021

Online Delivery

# Booking Form

Event Reference: VSWM0221A - O

Priority Code: I



## Registration Information

Organisation Name

Address Suburb State Postcode

Booking Contact Information

Title Full Name Position Email Phone



## Delegate Information

#	Title	Full Name or TBA	Position	Email
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				



## Your Investment

Options (per person)	Rapid Action Rate	Value Plus Rate	Super Saver Rate	Early Bird Rate	Standard Rate
Qty	Register and pay by 24 November	Register and pay by 8 December	Register and pay by 22 December	Register and pay by 19 January	
Workshop	\$1895 + GST = (\$2084.50)	\$2095 + GST = (\$2304.50)	\$2195 + GST = (\$2414.50)	\$2295 + GST = (\$2524.50)	\$2395 + GST = (\$2634.50)
Discounted off standard rates :	<b>Save up to \$500</b>	<b>Save up to \$300</b>	<b>Save up to \$200</b>	<b>Save up to \$100</b>	All Prices listed in Australian Dollars

Group Discounts Available:

10% off Standard Rate  
Team of 3 - 4

15% off Standard Rate  
Team of 5 - 7

25% off Standard Rate  
Team of 8+

TOTAL incl GST

Conditions: Group Discounts apply for bookings made simultaneously. Only one discount applies. Group discounts apply to standard rates only. Group discounts are not applicable to Value Plus, Super Saver and Early Bird rates. Discounts cannot be applied retrospectively and must be claimed at the time of booking. Liquid Learning Group reserves the right to have sole discretion on an organisation's eligibility for discounts. Note: Course materials included. Registration Options are per person only.



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- Electronic Funds Transfer
- Please invoice me:
- Purchase Order No. #

### Credit Card Details - Please charge my credit card for this registration:

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Note: 2% surcharge applies to American Express payments

Card Number  /

CVV  Full Name as on card

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### Electronic Funds Transfer (EFT)

Please transfer funds directly to:

Westpac Account Name: Liquid Learning Group Pty Ltd

BSB: 032 002

Account No: 407 273

SWIFT Code: WPCAU2S

Amount

Please quote ref VSWM0221A - O and registrant name



## Authority

Authorising Manager's Details: This registration is invalid without a signature

Name Position Phone

Email Signature Date

Email this form to: [registration@liquidlearning.com.au](mailto:registration@liquidlearning.com.au) or Call us on: +61 2 8239 9711

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