

VICTORIAN PUBLIC SERVICE MANAGEMENT ESSENTIALS INTENSIVE

ESSENTIAL MANAGEMENT SKILLS TO
STRENGTHEN THE CONNECTIONS
BETWEEN STRATEGY & RESULTS



16 - 17
JUNE 2021
ONLINE DELIVERY

EXPLORE

- ▶ Exercise self-awareness to optimise your impact as a manager in the VPS
- ▶ Define and action efficiency gain in your team
- ▶ Provide high direction and support to deliver on operational outcomes
- ▶ Develop a focussed, yet flexible, strategy to guide your leadership development

EXPERT FACILITATOR



Liz Tilley
Leadership Coach
Liz Tilley Coaching

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VIRTUAL EVENT

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ABOUT THE EVENT

The Victorian Public Sector is open for business and thriving in the wake of 2020. While you are continuing to deliver essential services to the community, the way you do business is changing.

As we continue to navigate our way through these unprecedented times, there is a heightened focus on performance and results in the VPS, more is expected from emerging leaders who often sit at the intersection of operations and strategy. In a turbulent operating environment that's characterised by instability, moving goalposts and change, many managers struggle to implement strategy and effectively 'manage for results.'

As an emerging leader, you must effectively bridge the gap between planning and action. You are also responsible for galvanising your teams to execute and implement a strategy. As emerging leaders, you sit at the heart of this opportunity for efficiency gain.

This hands-on program is designed to give you the latest tools, techniques and practical frameworks to successfully manage for better results in today's fast-changing world. You will connect theory with practice and over the course of the training, you will build a personal action plan to apply when you return to work.

TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

DAY ONE

Redefine your success - New competencies and capabilities

- ▶ Strategies to effectively step up and build your leadership skills beyond technical competency
- ▶ Modern leadership theory - explore different leadership styles
- ▶ Techniques to navigate leadership in a post COVID world - build your personal and organisational resilience

Expand your Emotional Intelligence (EQ)

- ▶ Evaluate your EQ level and identify opportunities for further growth
- ▶ Understand your EQ and its impact on personal and team performance
- ▶ Recognise and respond appropriately to unproductive stress patterns

Increase your social and relational awareness

- ▶ Empathy as a skillset you need to learn, and how it changes the way you lead
- ▶ Increase your organisational awareness – understanding the drivers of senior executive levels
- ▶ Strategic engagement - what are the key networks, cultures & policies and why you need to know

Create your personal plan to lead for results

- ▶ Action plan to apply your learning in the workplace
- ▶ Individual reflection and planning to take the next step
- ▶ Design your leadership brand
- ▶ Identify your future leadership opportunities

WORKSHOP SCHEDULE

- 8.30 - 9.00 Registration
- 9.00 - 10.40 Session One
- 10.40 - 11.00 Morning Tea
- 11.00 - 12.30 Session Two
- 12.30 - 1.30 Lunch
- 1.30 - 3.00 Session Three
- 3.00 - 3.20 Afternoon Tea
- 3.20 - 4.30 Session Four
- 4.30 Close of Workshop

DAY TWO

Predict your critical path - Projecting future outcomes

- ▶ Strategic advice, problem-solving and issues management
- ▶ Achieve outcomes by proactively managing conflict
- ▶ Utilise set-backs and failures as a catalyst for new strategies and behaviours

Managing up - Improve your influencing skills

- ▶ Understand the interest and influence of Executives
- ▶ Engage and manage stakeholders expectations
- ▶ Effectively code-switch to influence and achieve buy-in from senior leaders

Communicate with confidence and power to drive performance

- ▶ Identify your own communication style and learn how to work with differing communication styles
- ▶ Learn a coaching approach to managing and leading
- ▶ Mentoring and reverse-mentoring as professional development and a career development strategy

Turn insights into actions

- ▶ Identify your goals and become an outcomes-oriented leader
- ▶ Understand when and how to seek support
- ▶ Brainstorm issues and strategies to address challenges

WHO WILL ATTEND?

Most attendees will fall into VPS 5 to 6, in a variety of roles such as:

- ▶ VPS 5
- ▶ VPS 6
- ▶ Manager
- ▶ Assistant Director
- ▶ Team Leader
- ▶ Advisor / Senior Advisor
- ▶ Senior Policy Officer

YOUR FACILITATOR

Liz Tilley is an experienced leadership coach, conflict management coach, facilitator and speaker. She helps leaders to move away from seeing leadership as a cognitive process and into embodying leadership in every cell of their being. Liz is a specialist in non-verbal communication and how we can use this skill to influence. She brings to her work over 25 years' experience as a communications professional in federal and state government, the not-for-profit sector, and the corporate sector.



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WHAT OUR DELEGATES ARE SAYING



“ Very worthwhile and incredibly valuable.

Liquid Learning is excellent. Really flawless, thank you. ”



“ I really enjoyed the content, as well as the breakout activities. It was good to reflect on how those frameworks/tools relate to me and just hearing the experiences of others. Enjoyed the online experience! ”



“ Fantastic initiation to leadership/management with some real practical tools to take back and implement in the workplace. Extremely motivating and thought-provoking. Has Given me an insight into how leadership/management skills influence the workplace ”



