

# VPS 3-4 HIGH PERFORMANCE & LEADERSHIP WORKSHOP

DEVELOP & REFINE ESSENTIAL SKILLS TO ACHIEVE SUCCESS & POSITION YOURSELF AS A FUTURE LEADER

24 - 25  
AUGUST 2021

ONLINE DELIVERY

## EXPLORE

- ▶ Identify and develop your capabilities for confidence and success in VPS 3-4 banded roles
- ▶ Align and incorporate your values into leadership vision
- ▶ Explore the fundamentals of Emotional Intelligence (EQ)
- ▶ Practical, autonomous and effective decision-making processes
- ▶ Influence others to embrace change initiatives
- ▶ Drive productive relationships and lead proficient, capable teams
- ▶ Deliver better outcomes for Victorians and adopt a continuous improvement approach
- ▶ Career planning and pathways in VPS roles

## EXPERT FACILITATOR



**Garry Mills**  
Presenter & Coach  
Garry Mills Peak Performance

BOOK  
BEFORE  
26 FEBRUARY,  
SAVE  
\$500



## VIRTUAL EVENT

Attend from anywhere!

START YOUR LEADERSHIP JOURNEY!

Call +61 2 8239 9711 Priority Code - I



**LIQUIDLEARNING**  
bebetter

## ABOUT THE EVENT

Despite businesses and organisations across the globe closing their doors and making the move to remote work, the Victorian Public Sector is open for business, and while you are continuing to deliver essential services to the community, the way you do business is changing.

As we continue to navigate our way through these unprecedented times, there has never been a greater need for effective, agile, diverse and collaborative leadership. To achieve this vision for trusted public service, the leaders of today and tomorrow need to embody these values at all stages of their career. Emerging leaders eager to take their career to the next level need to undertake work of a more complex nature and enhance their skills to strengthen the efficiency, effectiveness and capability to deliver high-quality service.

Aimed at VPS 3-4 level officers and management, this workshop provides you with a unique opportunity to advance core skills for successful leadership in the Victorian Public Sector. You will delve into practical strategies to increase self-awareness, influence others to embrace change, and lead a diverse and inclusive public service.

## TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

## DAY ONE

### Authentic personal leadership

- ▶ Explore expectations and values of a VPS 3-4 leader
- ▶ Leverage opportunities for change to strengthen your capability and talent
- ▶ Understand the differences between technical management and people leadership
- ▶ What it means to be an 'agile' and 'authentic' leader

### The fundamentals of Emotional Intelligence (EQ)

- ▶ Explore the main elements of EQ and identify opportunities for further growth
- ▶ Understand your EQ and its impact on the way you are perceived as a leader
- ▶ Emotional competence - Understanding yourself and others
- ▶ Leverage your EQ in the workplace to build resilience

### Practical decision-making in complex environments

- ▶ Leverage your experience to address complex problems
- ▶ How to deal with complex issues - Making the 'right' decision
- ▶ Identify, evaluate and harness information from diverse sources to drive practical decisions
- ▶ Effectively share information with others and encourage cooperation in coping with change

### Lead and motivate productive teams

- ▶ Recognise and value diversity in your team's working and communication styles
- ▶ Empower a capable and collaborative workforce
- ▶ Create positive team dynamics and build collective intelligence
- ▶ Learn to recognise and appreciate leadership qualities in others

## DAY TWO

### Stepping up as an adaptive leader

- ▶ How to set achievable, manageable and measurable goals
- ▶ Embrace resilience to maximise personal focus
- ▶ Identify and monitor changes that impact your work environment
- ▶ Prepare to embrace change initiatives
- ▶ Working under pressure - Resilience and self-management

### Strategic communication and relationship management

- ▶ Strengthen interpersonal communication and influence those around you
- ▶ Identify the best structure and style to effectively connect with others
- ▶ Understand the expectations of internal and external stakeholders
- ▶ Maintain strong internal and external networks

### Work collaboratively to achieve results

- ▶ Cross agency collaboration - Stakeholder management and engagement
- ▶ Drive organisational operational service delivery
- ▶ Cultivate a collaborative mindset
- ▶ Foster a culture of curiosity

### Next steps for VPS 3-4 leaders to develop in their capabilities

- ▶ Be an authentic leader and communicator
- ▶ Trust your initiative and judgement
- ▶ Plan and commit to actions that will lead to success
- ▶ Plan your 'take-back' to the office

**BOOK  
BEFORE  
26 FEBRUARY,  
SAVE  
\$500**

## WHO WILL ATTEND?

Aspiring, emerging & existing leaders across all disciplines and departments throughout the Victorian Public Sector, including:

- ▶ VPS 3-4
- ▶ Officers
- ▶ Senior Officers
- ▶ Principal Officers
- ▶ Advisors
- ▶ Senior Advisors

## YOUR FACILITATOR

Garry's philosophy is to share the stuff he's learned and lived to help as many people as he can. He achieves this as a recognised consultant, facilitator, coach, presenter, speaker and MC. Garry creates space for people to contribute, reflect, share and clarify. His style is interactive and relaxed with humour, helping people feel at ease to ask questions and interact freely.

Garry is a certified i4 Neuroleader Practitioner, applying the i4 model and methodology to help organisations create healthier and brain friendly leaders, teams and cultures. A balanced and healthy brain positively influences our behaviour, attention, decision-making, memory and effectiveness. Neurobiology-based leadership & wellbeing programs help transform our organisations and communities from somewhere many people are just surviving, to places where they can thrive.

Garry's extensive experience includes public service executive, police officer, training manager, Prime Minister's bodyguard, Team Australia athlete in a European reality TV competition, jackaroo, screen actor, radio presenter, and Ironman triathlete. He is a member of Beyond Blue's Ambassador and Speaker Bureau, sharing his story to increase awareness and understanding of anxiety and depression in Australia, and to reduce the associated stigma.



**Garry Mills**  
Presenter & Coach  
**Garry Mills Peak Performance**

# VPS 3-4 High Performance & Leadership Workshop

24 - 25 August 2021

Online Delivery

# Booking Form

Event Reference: VAPS0821A - O

Priority Code: I



## Registration Information

Organisation Name

Address Suburb State Postcode

Booking Contact Information

Title Full Name Position Email Phone



## Delegate Information

# Title Full Name or TBA Position Email

1  
2  
3  
4  
5  
6  
7  
8  
9  
10



## Your Investment

Options (per person)

Rapid Action Rate

Value Plus Rate

Super Saver Rate

Early Bird Rate

Standard Rate

Qty

Register and pay by  
26 February

Register and pay by  
16 April

Register and pay by  
4 June

Register and pay by  
16 July

Workshop

\$1995 + GST = (\$2194.50)

\$2195 + GST = (\$2414.50)

\$2295 + GST = (\$2524.50)

\$2395 + GST = (\$2634.50)

\$2495 + GST = (\$2744.50)

Discounted off standard rates :

Save up to \$500

Save up to \$300

Save up to \$200

Save up to \$100

All Prices listed in  
Australian Dollars

Group Discounts Available:

10% off Standard Rate  
Team of 3 - 4

15% off Standard Rate  
Team of 5 - 7

20% off Standard Rate  
Team of 8 - 9

25% off Standard Rate  
Team of 10+

TOTAL  
incl GST

**Conditions:** Group Discounts apply for bookings made simultaneously. Only one discount applies. Group discounts apply to standard rates only. Group discounts are not applicable to Value Plus, Super Saver and Early Bird rates. Discounts cannot be applied retrospectively and must be claimed at the time of booking. Liquid Learning Group reserves the right to have sole discretion on an organisation's eligibility for discounts.

**Note:** Course materials included. Registration Options are per person only.



## Payment Details

Payment is required prior to attending this event

Credit Card

Cheque (payable to Liquid Learning Group Pty Ltd)

Electronic Funds Transfer

Please invoice me:

Purchase Order No. #

Credit Card Details - Please charge my credit card for this registration:

Card Type  Visa  MasterCard  American Express

Note: 2% surcharge applies to American Express payments

Card Number             Expiry  /

CVV    Full Name as on card

Cardholder's Contact Number

Signature

X

Electronic Funds Transfer (EFT)

Please transfer funds directly to:

Westpac Account Name: Liquid Learning Group Pty Ltd

BSB: 032 002

Account No: 407 273

SWIFT Code: WPACAU2S

Amount

Please quote ref VAPS0821A - O and registrant name



## Authority

Authorising Manager's Details: This registration is invalid without a signature

Name Position Phone

Email Signature Date

X

Email this form to: [registration@liquidlearning.com.au](mailto:registration@liquidlearning.com.au) or Call us on: +61 2 8239 9711

**Registration Policy** If you are unable to attend this event, you may send a substitute delegate in your place at no additional cost. Please advise us of any substitutions as soon as possible. Alternatively, you may transfer your registration to another event run by Liquid Learning Group Pty Ltd. A 10% service fee may apply. By confirming your registration you commit to pay the registration investment in full. Should you wish to cancel your registration, please notify us in writing as soon as possible and a credit note will be issued valid for use towards any future event held by Liquid Learning Group Pty Ltd in the twelve months following the date of issuance. Cancellation notifications received less than 14 days from the event running will receive a credit note to the value of the registration fee less a service fee of \$400 plus GST. Liquid Learning Group Pty Ltd does not provide refunds for cancellation. If your invoice is yet to be paid and you wish to cancel, payment must be processed and a credit note will be issued following receipt. The prices above are based on one person per registration. It is not possible for multiple people to attend within any day of the event on a single registration. Split tickets, i.e. a different person attending each day of the event, can be arranged. A fee will apply. Please call us for details.

Liquid Learning Group Pty Ltd takes all care to produce high quality events that deliver as promised. All advertised details are correct at time of publishing. However, when circumstances beyond our control prevail, we reserve the right to change program content, facilitators or venues. We also reserve the right to cancel or reschedule events if circumstances arise whereby performance of the event is no longer feasible, possible or legal. Liquid Learning Group Pty Ltd will not be responsible for any loss or damage arising from any changes to or cancelling or rescheduling of an event. If an event is cancelled or rescheduled, Liquid Learning Group Pty Ltd will make every effort to contact every registered delegate; if an event is cancelled or you are unable to attend the rescheduled event you will be issued with a credit note valid for use towards any future Liquid Learning Group Pty Ltd event held in the twelve months following date of issuance.

**Disclaimer** Liquid Learning Group Pty Ltd has taken due care in selecting qualified professionals as its authors and course facilitators. The information provided by course facilitators is not produced by Liquid Learning Group Pty Ltd and should not be regarded as advice. Liquid Learning Group Pty Ltd

accepts no responsibility for reliance on such information and recommends that its clients seek further professional advice.

**Privacy Statement** Liquid Learning Group Pty Ltd is committed to your privacy. All information collected on this registration will be held in the strictest of confidence and in accordance with the Privacy Act 1988. Liquid Learning Group Pty Ltd will add your information to a secure database. This will be used primarily to contact you for ongoing research, product development and notice of future events and services offered by Liquid Learning Group Pty Ltd. Occasionally you may receive information from organisations associated with Liquid Learning Group Pty Ltd. If you do not wish to receive such information please tick this box:

To update or have your details deleted please advise our Database team at Liquid Learning Group Pty Ltd, Level 9, 80 Clarence Street, Sydney NSW 2000, PH: +61 2 8239 9700, email: [database@liquidlearning.com.au](mailto:database@liquidlearning.com.au)

© 2021 Liquid Learning Group Pty Ltd ACN 108 415 354