QLD PUBLIC SECTOR WOMEN IN LEADERSHIP WORKSHOP

ESSENTIAL LEADERSHIP STRATEGIES FOR CAREER SUCCESS IN UNCERTAIN TIMES



14 - 15 DECEMBER

ONLINE DELIVERY

EXPLORE

- Lead with confidence through uncertainty
- ► Define your leadership qualities
- ► Use Emotional Intelligence (EQ) to drive productivity
- Design your leadership action plan

EXPERT FACILITATOR



Karen Whittingham
Director
Impact Psychology

BOOK BEFORE 14 AUGUST, SAVE \$400





ABOUT THE EVENT

Each day brings new developments during the coronavirus pandemic. As organisations scramble to adapt to the 'new normal' and optimise their functioning, strong leadership is more important than ever before. In the historically transitional environment of the QLD Public Sector, leaders are valued for their ability to skillfully manage complex situations and withstand external challenges. Now is the time to harness this skill and use it to optimise performance during these unprecedented times.

To succeed as a leader and drive productivity in your teams, it is essential to develop a firm understanding of your strengths and weaknesses. In doing so, you'll learn how they can impact your team's performance as well as your own. You will need to demonstrate keen insight into internal and external challenges, show strong emotional intelligence and the ability to positively impact stakeholders to lead with greater influence and effectiveness.

This workshop will equip you with the tools and knowledge to build confidence in your abilities as a leader. This hands-on, two-day interactive learning session has been designed with both current and emerging leaders in mind. You'll be equipped with a practical leadership strategy that you can use to navigate a successful career in the QLD Public Sector.

WHO WILL ATTEND?

Aspiring, emerging & existing female leaders in the Queensland Public Sector (State, Local & Federal) in roles such as:

- Managers
- ► Team Leaders
- ► Senior Officers & Coordinators
- Regional & National Managers
- ► Branch & Section Managers
- Directors & Assistant Directors
- ► HR, People & Culture, Diversity & Inclusion
- Women's Leadership Program Managers
- QLD Clerk Grades 9-12, PSSE Band 1
- ► APS 5-6, EL1-EL2

YOUR FACILITATOR

Karen is one of Australia's leading executive management development specialists who has worked with thousands of executives to transition them into senior leadership roles quickly and effectively. She is an Organisational Psychologist passionate about people's success and facilitating their careers to rise. She teaches Organisational psychology at UNSW and works with ASX listed companies and large public sector organisations to drive engagement, inclusion and performance.



DAY ONE

The fundamentals of Emotional Intelligence (EQ)

- ► Explore the main elements of EQ
- ► How to identify your areas of strength and weakness
- ► Evaluate your emotional responses and their effects during challenging times

Use EQ to drive productivity

- ► Understand emotional drivers to better motivate yourself and your team whilst remote working
- Expand emotional agility adapt behaviour to suit different leadership styles
- ► Emotional reasoning for effective decision making

Strengthen your resilience and resolve

- ► Perform productively through tough times
- Deal constructively with stress, criticism and setbacks
- ► Effectively manage conflict and turn negativity into opportunity

EQ to progress in your career

- ► Recognise and explore areas of growth and development
- ► Understand behaviour in times of change
- ► Proactively apply EQ moving forward

DAY TWO

Project confidence and credibility

- ► Develop productive communication skills
- ► Practice authenticity
- ► Influence and engage your teams

Stakeholder management

- ► Adapt strategies to manage different people
- ► Harness and resolve conflict
- ► Understand and prioritise key relationships

Beyond the words - Nonverbal and paraverbal communication

- Use eye contact and posture to make your message stick
- ► Master your gestures to influence with purpose
- ► Fine-tune pitch, tone and speed of your speech to make an impact

Personal action plan for success in the QLD Public Sector

- Identify and respond to threats and see challenges as opportunities
- ► Determine your areas for development, key resources, change agents and networks
- ► Plan your actions identify and pursue opportunities beyond your to-do-list

QLD Public Sector Women in Leadership Workshop 14 - 15 December 2020

Online Delivery

Booking Form

Event Reference: QWLM1220A - O Priority Code: I

							5	
i	Registration	Information						
Organisation Name								
Add	ldress				Suburb	State	Posto	ode
Booking Contact Information								
Title	e Full Name		Position		Email		Phone	
■ Delegate Information								
#	Title Full Name or TBA Position						Email	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
Your Investment								
ptions (per person) Rapid Action Rate Value Plus Rate Super Saver Rate Early Bird Ra							Otanish and Data	
ty	Register and pay by 14 August		Register and pay by 28 August		Register and pay by Register and pay 11 September 25 September			Standard Rate
Wo	Workshop \$1595 + GST = (\$1754.)) \$1695 + GST =	(\$1864.50)	\$1795 + GST = (\$1974.	50) \$1895 + GST = (\$20	084.50)	\$1995 + GST = (\$2194.50)
scounted	inted off standard rates : Save up to \$400		Save up to	Save up to \$300		Save up to \$	100	All Prices listed in Australian Dollars
		0% off 15% off dard Rate Standard R	20% off ate Standard Rate	25% off Standard Rat	10		TOTAL	
	20.00	m of 3 - 4 Team of 5		Team of 10+			incl GST	
Disco	unts cannot be applied r	etrospectively and must be clair	med at the time of booking. I	applies. Group discou iquid Learning Grou	unts apply to standard rate ip reserves the right to have	s only. Group discounts are not app e sole discretion on an organisation	licable to Value Plus 's eligibility for disco	s, Super Saver and Early Bird rates. ounts.
Note: Course materials included. Registration Options are per person only. Payment Details Payment is required prior to attending this event								
	Credit Card Details - Please charge my credit card for this registration:							ds Transfer (EFT)
Cheque (payable to Liquid Learning Group Pty Ltd)			Card Type				funds directly to: unt Name: Liquid	
_	Note: 24			2% surcharge applies to American Express payments			BSB: 032 002 Account No: 40	
☐ Please invoice me:			Card Number Expiry /			SWIFT Code: W	/PACAU2S	
	Purchase Order No. # CVV Full Name as on card						Amount	4 OW! M4 000 A
			Cardholder's Contact Nu	mber	Signature X		and registrant n	of QWLM1220A - O Diame
Authority Authorising Manager's Details: This registration is invalid without a signature								
Name			Position Phone					
Em	ail					Signature	Date	
		ooil this forms to	, vo distriction	از میرنطار <i>د</i>	voje e com	X Call us and	C1 2 0270	0711
Email this form to: registration@liquidlearning.com.au or Call us on: +61 2 8239 9711								

Registration Policy If you are unable to attend this event, you may send a substitute delegate in your place at no additional cost. Please advise us of any substitutions as soon as possible. Alternatively, you may transfer your registration to another event run by Liquid Learning Group Pty Ltd. A 10% service fee may apply. By confirming your registration you commit to pay the registration investment in full. Should you wish to cancel your registration, please notify us in writing as soon as possible and a credit note will be issued valid for use towards any future event held by Liquid Learning Group Pty Ltd in the twelve months following the date of issuance. Cancellation notifications received less than 14 days from the event running will receive a credit note to the value of the registration fee less a service fee of \$400 plus GST. Liquid Learning Group Pty Ltd does not provide refunds for cancellation. If your invoice is yet to be paid and you wish to cancel, payment must be processed and a credit note will be issued following receipt. The prices above are based on one person per registration. It is not possible for multiple people to attend within any day of the event on a single registration. Split tickets, i.e. a different person attending each day of the event, can be arranged. A fee will apply. Please call us for details.

Liquid Learning Group Pty Ltd takes all care to produce high quality events that deliver as promised. All advertised details are correct at time of publishing. However, when circumstances beyond our control prevail, we reserve the right to change program content, facilitators or venues. We also reserve the right to cancel or reschedule events if circumstances arise whereby performance of the event is no longer feasible, possible or legal. Liquid Learning Group Pty Ltd will not be responsible for any loss or damage arising from any changes to or cancelling or rescheduling of an event. If an event is cancelled or rescheduled, Liquid Learning Group Pty Ltd will make every effort to contact every registered delegate, if an event is cancelled or pour are unable to attend the rescheduled event you will be issued with a credit note valid for use towards any future Liquid Learning Group Pty Ltd event held in the twelve months following date of issuance.

Disclaimer Liquid Learning Group Pty Ltd has taken due care in selecting qualified professionals as its authors and course facilitators. The information provided by course facilitators is not produced by Liquid Learning Group Pty Ltd and should not be regarded as advice. Liquid Learning Group Pty Ltd

accepts no responsibility for reliance on such information and recommends that its clients seek further professional advice.

Privacy Statement Liquid Learning Group Pty Ltd is committed to your privacy. All information collected on this registration will be held in the strictest of confidence and in accordance with the Privacy Act 1988. Liquid Learning Group Pty Ltd will add your information to a secure database. This will be used primarily to contact you for ongoing research, product development and notice of future events and services offered by Liquid Learning Group Pty Ltd. Occasionally you may receive information from organisations associated with Liquid Learning Group Pty Ltd. If you do not wish to receive such information please tick this box:

To update or have your details deleted please advise our Database team at Liquid Learning Group Pty Ltd, Level 9, 80 Clarence Street, Sydney NSW 2000, PH: +61 2 8239 9700, email: database@liquidlearning.com.au

© 2020 Liquid Learning Group Pty Ltd ACN 108 415 354