MANAGEMENT ESSENTIALS FOR QUEENSLAND PUBLIC SECTOR **A06 - A07: TRANSITIONING** FROM FRONTLINE TO TEAM **MANAGEMENT** 

**BUILD YOUR LEADERSHIP ACUMEN AND DEVELOP** THE SKILLS, STRATEGIES AND TECHNICAL KNOW-HOW TO POSITION YOURSELF FOR PROGRESSION



**JULY 2020** 

**ONLINE DELIVERY** 

### **EXPLORE**

- Build self awareness and hone your emotional intelligence
- Master higher level communication techniques
- Learn strategies for creating and equipping your team for success
- Expand your focus and lead with a strategic mindset

### **EXPERT FACILITATOR**



Alison Jardie Director Leadership Evolution

#### **ONLINE DELIVERY**



This event will be delivered live with the assistance of Video Streaming technology to allow delegates and speakers to participate and interact from their office, their home or wherever they may be.



#### **ABOUT THE EVENT**

Taking the next step in your Public Sector career requires a shift in your focus and approach to skill development. As you move away from frontline operations you need to adopt a broader, strategic mindset. Your ability to handle dynamic and highly complex projects cannot be based on your positional role alone. This is especially true of the current COVID-19 climate, where leadership needs agile thinking and leaders who are adaptable to change.

In this interactive virtual workshop you will assess your skill gaps and acquire the key capabilities needed to take the next step in your career. Guided by Alison Jardie, you will explore advanced learnings in emotional intelligence, discover new techniques for high-level communication, develop strategies for leading high performing teams while working remotely and equip yourself with the necessary mindset to navigate your path to progression within the Queensland Public Sector.

### YOUR FACILITATOR

Alison has over 20 years' experience in organisational and leadership development across the public and private sectors. As a trained and experienced psychologist, coach and facilitator, she works with senior teams to implement organisational transformation, leadership and cultural change programs that provide a genuine return on investment. Alison's methodology in consulting, coaching and facilitation draws on the disciplines of psychology and management tailored to each client based on their needs. Her approach centres around relational leadership and applied action learning.



Alison Jardie
Director
Leadership Evolution

## WHO WILL ATTEND?

Most attendees will fall into the upper Queensland Public Sector A06 & A07 bands, in a variety of roles such as:

- Manager
- Assistant Director
- Team Leader
- Advisor/Senior Advisor
- ► Senior Policy Officer

# EMOTIONAL INTELLIGENCE AND COMMUNICATION SKILLS

9:00AM - 12:00PM | 20 JULY 2020

#### Hone your Emotional Intelligence (EQ)

What is more than a buzzword for the typical leadership development program, high emotional intelligence is a pivotal capability that a leader needs to possess when they desire to reach higher levels of senior leadership.

When you understand your own level of emotional intelligence and how you respond to situations, you than have a foundation to interact with others and better lead them to success in their own endeavours.

- ► Evaluate your EQ level and its impact on the way you are perceived as a leader
- Utilise EQ to support your team & stakeholders through change
- ► Optimise empathetic listening

## Higher level communication skills for stakeholder engagement

The ability to communicate effectively with any stakeholder is an invaluable skill to possess. Leaders who recognise the value of developing their communication will propel their position in an organisation and it can create a connected and successful workplace. Moving to AO7 roles means conversations have changed format and you will need to know the foundations of handling them well.

- ► Develop your team through performance feedback
- Manage conflict and execute difficult conversations with confidence
- Gain commitment without the use of power, position or status

# TEAM LEADERSHIP AND STRATEGIC MINDSET

9:00AM - 12:00PM | 21 JULY 2020

#### Create and lead high performing teams

Becoming a more senior leader does mean that you will be less hands-on with the frontline operations of your department. However, it does not mean you are distant from your team and colleagues. Your task now is to learn how your team best functions and how you can lead them to go above and beyond in performance.

- ► Become the coach to empower your team
- Discover and maximise your team's capabilities and strengths
- ► Delegate responsibility & accountability

#### Broaden your mindset to strategic leadership

As an AO7 leader, you will be expected to translate the vision of the department into tangible and actionable plans with your team and stakeholders. This requires you to expand your view of everyday operational tasks in the light of the long term goals of the department and the capacity to shift from managing the minute to the complex.

- ► Shift from micro to macro leadership
- ► Build connections and network with stakeholders
- ► Use the power of collaborative sensemaking

# Management Essentials for Queensland Public Sector AO6 - AO7: Transitioning from frontline to team management

20 - 21 July 2020 | **Online Delivery** 

# **Booking Form**

Event Reference: QPER0720A - O Priority Code: I

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Booking Contact Information								
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Qty	Qty Workshop			95 + GST = (\$1094.50)	\$1095 + GST = (\$1204.50)	\$1195 + GST = (\$131		\$1295 + GST = (\$1424.50)
Disco	Discounted off standard rates :			ave up to \$300	Save up to \$200	Save up to \$1		All Prices listed in Australian Dollars
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