

# NSW PUBLIC SECTOR GRADES 11-12 HIGH PERFORMANCE & LEADERSHIP WORKSHOP

DEVELOP ESSENTIAL SKILLS & KEY  
STRATEGIC LEADERSHIP COMPETENCIES  
TO EXCEL IN GRADE 11-12 ROLES & BEYOND



26 & 27  
FEBRUARY 2020  
CLIFTONS SYDNEY

## EXPLORE

- ▶ Authentic leadership for Grades 11-12
- ▶ Evolve into a strategic, influential decision maker
- ▶ Build high-performing, autonomous teams
- ▶ Develop resilience to perform under pressure
- ▶ Successfully align your team with organisational expectations
- ▶ Foster a culture of peak performance
- ▶ Effectively lead change & transformation
- ▶ Develop high-level communication skills
- ▶ Represent & influence on behalf of your agency with authority
- ▶ Engage stakeholders on complex & sensitive issues
- ▶ Harness Emotional Intelligence (EQ) to focus attention
- ▶ Deliver more efficient & effective public services

## EXPERT FACILITATOR



**Maree Walk**  
Founder & Principal Consultant  
MW Consultancy

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AND SAVE!

**\$800**

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16 DECEMBER 2019  
TO SAVE UP TO \$800

START YOUR LEADERSHIP JOURNEY!

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## ABOUT THE EVENT

Shifts and transformations occurring nationally and internationally have a dramatic effect on the NSW Public Sector. Responsive and adaptable leaders are critical when navigating this change successfully. Aligning organisational policies and strategies with the entire branch is crucial. Leaders who are responsible for this must be strategic, influential and take responsibility for highly complex projects. They must also communicate and enable their team to effectively see these projects through. This is particularly true for those in Grades 11-12 roles, where accountability and the ability to deal with highly sensitive issues is required.

Aimed at future leaders and Grade 11-12 level officers and management, this two-day workshop will deliver the essential toolkit for leading successfully in the NSW Public Sector. It will provide you with the chance to hone your existing leadership competencies and acquire new skills as you make the next step in your career.

Undertaking increasing managerial responsibilities and cultivating the strategic foresight to adapt to emerging challenges is key to success. This program will delve into the increasing complexities of stakeholder management, building autonomous teams and becoming an influential senior decision maker.

## WORKSHOP SCHEDULE

- 8.30 - 9.00 Registration
- 9.00 - 10.40 Session One
- 10.40 - 11.00 Morning Tea
- 11.00 - 12.30 Session Two
- 12.30 - 1.30 Lunch
- 1.30 - 3.00 Session Three
- 3.00 - 3.20 Afternoon Tea
- 3.20 - 4.30 Session Four
- 4.30 Close of Workshop

## DAY ONE

### Evolve into the strategic decision-maker

- ▶ Expectations and values of Grades 11-12
- ▶ The shift from micro to macro leadership
- ▶ Develop and influence key strategic directions

### Emotional Intelligence (EQ)

- ▶ Utilise EQ to motivate and influence your team
- ▶ Harness EQ to focus attention
- ▶ Utilise heightened EQ to make effective strategic decisions

### Self-awareness and authentic leadership

- ▶ Understand your strengths and value as a leader
- ▶ Prepare for unexpected challenges
- ▶ Override emotional responses to stressful situations

### Build resilience under pressure

- ▶ Acting vs reacting upon unexpected developments
- ▶ Anticipate and manage risk effectively
- ▶ Make crucial judgements under pressure

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## DAY TWO

### Stakeholder management and communication

- ▶ Engage and manage stakeholder expectations during change
- ▶ Authoritatively represent and influence on behalf of your agency
- ▶ Collaborate and develop joint solutions with external stakeholders

### Build team capability aligned with organisational expectations

- ▶ Adaptable leadership strategies for managing different people
- ▶ Develop your team's resilience to stress and change
- ▶ Co-create high performance - Establish a culture of peak performance

### Team dynamics and development

- ▶ Engage and manage sensitive issues under pressure
- ▶ Understand the leadership pipeline
- ▶ Implement strategic initiatives

### Take the next step

- ▶ Create an action plan for your career
- ▶ Prepare yourself for a new role
- ▶ Manage transition and identify future leadership priorities

## WHO WILL ATTEND?

Aspiring, emerging & existing leaders across all disciplines & departments throughout the NSW Public Sector including:

- ▶ Grades 11-12
- ▶ Directors
- ▶ Assistant Directors
- ▶ Chief Officers
- ▶ Deputy Commissioners
- ▶ Specialists
- ▶ Senior Officers
- ▶ Senior Advisors

## YOUR FACILITATOR

Maree is the founder and principal consultant at MW Consultancy. She is an experienced, in-demand leadership specialist focussed on coaching and mentoring across the public, private and not-for-profit sectors.

Maree was the Deputy Secretary, Programs and Service Design in the NSW Department of Family and Community Services (FACS), where she specialised in service design and delivery for FACS. Maree is well known for collaborating across both government and non-government sectors to focus services and practices and help the most vulnerable.

Prior to becoming Deputy Secretary, Maree worked as the Chief Executive of Community Services. She also worked in the non-government sector and was the Chair of the Association of Children's Welfare Agencies (ACWA) – the peak body for child and family services in NSW.



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## TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

## Registration Information

Organisation Name				
Address		Suburb	State	Postcode
Booking Contact Information				
Title	Full Name	Position	Email	Phone

## Delegate Information

#	Title	Full Name or TBA	Position	Email
1				
2				
3				
4				
5				
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10				

## Your Investment

Options (per person)	Value Plus Rate	Super Saver Rate	Early Bird Rate	Standard Rate
Qty	Register and pay by 16 December	Register and pay by 8 January	Register and pay by 31 January	
— Workshop	\$2195 + GST = (\$2414.50)	\$2595 + GST = (\$2854.50)	\$2795 + GST = (\$3074.50)	\$2995 + GST = (\$3294.50)
Discounted off standard rates :	<b>Save up to \$800</b>	<b>Save up to \$400</b>	<b>Save up to \$200</b>	All Prices listed in Australian Dollars

Group Discounts Available:	10% off Standard Rate Team of 3 - 4	15% off Standard Rate Team of 5 - 7	20% off Standard Rate Team of 8 - 9	25% off Standard Rate Team of 10+	<b>TOTAL incl GST</b>
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**Note:** Course materials, refreshments & lunches are included. Travel and accommodation are NOT included. Registration Options are per person only.

## Payment Details

Payment is required prior to attending this event

<input type="checkbox"/> Credit Card  <input type="checkbox"/> Cheque (payable to Liquid Learning Group Pty Ltd)  <input type="checkbox"/> Electronic Funds Transfer  <input type="checkbox"/> Please invoice me: Purchase Order No. # <input type="text"/>	<b>Credit Card Details - Please charge my credit card for this registration:</b> Card Type <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express  <b>Note: 2% surcharge applies to American Express payments</b>  Card Number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Expiry <input type="text"/> / <input type="text"/> CVV <input type="text"/> <input type="text"/> <input type="text"/> Full Name as on card <input type="text"/> Cardholder's Contact Number <input type="text"/> Signature <input checked="" type="text"/> X	<b>Electronic Funds Transfer (EFT)</b> Please transfer funds directly to: Westpac Account Name: Liquid Learning Group Pty Ltd BSB: 032 002 Account No: 407 273 SWIFT Code: WPACAU2S  Amount <input type="text"/>  Please quote ref NELW0220A - S and registrant name
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## Authority

Authorising Manager's Details: This registration is invalid without a signature

Name	Position	Phone
Email	Signature <input checked="" type="text"/> X	Date

**Email this form to: [registration@liquidlearning.com.au](mailto:registration@liquidlearning.com.au) or Call us on: +61 2 8239 9711**

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