# HIGHER EDUCATION WOMEN'S LEADERSHIP WORKSHOP

PRACTICAL STRATEGIES FOR ENHANCED
LEADERSHIP CAPABILITY & CAREER SUCCESS

23 - 24 MARCH 2021

**ONLINE DELIVERY** 

#### **EXPLORE**

- Recognise your unique strengths as a Higher Ed leader
- ► Gain insight into alternative leadership styles that will enable you to maintain authenticity
- ► Understand how to exercise leadership and the impact it has upon others
- ► Identify different techniques that will aid strategic communication and relationships
- Recognise and overcome conscious and unconscious gender bias
- Generate a professional network of sponsors and mentors to maximise your professional opportunities
- ► Develop skills for self-promotion and accelerated career progression

#### **EXPERT FACILITATOR**



**Dr Karen Whittingham**Director **Impact Psychology Pty Ltd** 

BOOK BEFORE 22 JANUARY, SAVE \$500





#### **ABOUT THE EVENT**

Leading and managing in the evolving Higher Education environment brings challenges few other professions experience. In this constantly evolving sector, authentic and resilient leadership in the face of change is pivotal to success. To lead individuals and teams effectively, it is essential that leaders understand and capitalise on their unique strengths, while still aligning their approach with the framework and values of their specific organisation.

This workshop focuses on allowing existing and aspiring leaders to be more aware of the way they exercise leadership and their impact upon others. You will be encouraged to think about your organisation holistically and to understand the opportunities and avenues in which you can be effective change agents. Expert facilitation will allow you to explore the unique skills required to lead effectively in education. Practical and interactive sessions will equip you with the strategies and techniques to enable you to reach your full potential, to pursue your chosen career path, and to achieve success.

## TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

- 1. Technical overview and review of research into the topic area under discussion
- Practical application of management principles in the review of case studies, worked examples and interactive exercises
- 3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

#### **DAY ONE**

#### Lead through rapid change

- ► The VUCA environment (Volatile, Uncertain, Complex, Ambiguous)
- ► Higher Education challenges in a VUCA world
- Management vs leadership what makes you distinctive?

#### Confidence and authentic leadership

- ► Gain 'presence' through building confidence and self-belief
- ► Understand your 'career brand'
- ► Identify your key competencies, strengths and potential derailers as a leader

## Develop self and others with "reflective leadership"

- Clarify the benefits of reflective practice in leadership
- ► Develop the skills and capacity for reflective practice
- Using reflective practice to influence the quality of the culture through the quality of relationships

#### Successful coaching and team development

- Explore four primary principles for managing performance
- Provide both positive and negative feedback without disengaging
- Utilise coaching models for goal setting and performance management

#### **WORKSHOP SCHEDULE**

- 8.30 9.00 Sign in
- 9.00 10.40 Session One
- 10.40 11.00 Morning Tea
- 11.00 12.30 Session Two
- 12.30 1.30 Lunch
- 1.30 3.00 Session Three
- 3.00 3.20 Afternoon Tea
- 3.20 4.30 Session Four
- 4.30 Close of Workshop

#### **DAY TWO**

## High level communication, influence and negotiation

- ► Develop your communication strategy Style, structure and substance
- ► Know your audience's expectations
- ► Effectively managing up and how important it is to do it differently

## Conversations that build trust to communicate your vision

- ► Communication skills to maximise influence
- Understand other people's motivations and emotions
- Manage emotions for positive and assertive communication and relationships

#### Strategic thinking and career progression

- Skills and approaches in managing your executive presence
- ► Position yourself for promotion highlight your aptitude for leadership
- Maximise the value of building and maintaining new and existing networks

#### Leading into the future

- Understand where you are in your career journey
- ► Establish your goals for leadership progression
- ► Create a personal leadership plan



#### YOUR FACILITATOR

Karen is one of Australia's leading executive management and leadership development specialists who has worked with thousands of executives to transition them into senior executive roles quickly and effectively. She is an Organisational Psychologist passionate about people's success and facilitating their careers to rise. Karen's workshops are best described as practical, hands on, personally relevant and enjoyable.

Karen has 25 years experience across a wide range of providers in the Adult Education and Training sectors. Currently lecturing in Organisational Psychology at UNSW, she also researches innovation, leadership, assessment, learning and performance as well as synesthesia. A person with a passion for research, dissemination and application, she founded the Australian Vocational Education and Training Research Association (AVETRA) and is a start-up advisor. Karen holds a Masters in Management from MGSM to complement her Doctoral level psychology qualifications (USyd) and is a graduate of the National Speakers Association Academy, now known as the Professional Speakers Association.



#### WHO WILL ATTEND?

This training is highly beneficial for first-time or frontline managers who:

- ► Are in the early stages of a university or college leadership role
- Have been leading for a while without formal leadership training

Past attendees have come from a wide range of departments and positions:

- Tertiary Education, including Universities, TAFE, & RTOs
- HR, Diversity, Learning & Development, Inclusion & Cultural Change professionals

#### Higher Education Women's Leadership Workshop 23 - 24 March 2021

#### **Online Delivery**

### **Booking Form**

Event Reference: HLM0321A - O Priority Code: I

i	Registra	tion Infor	mation								
Org	anisation Name										
Add	Address					Suburb		State		ostcode	
Во	oking Contact In	formation									
Title	Title Full Name			Position		Email		Pł	none		
	Delegate	Informa	tion								
#	Title Full Name or TBA			Position			Email				
1											
2											
3											
4											
5											
6											
7											
8											
9											
10				_							
	Your Inve	estment									
Options Oty	tions (per person) Rapid Action Rate Register and pay by 22 January			y Register ar	Value Plus Rate Register and pay by 5 February		ate by	Early Bird Rate Register and pay by 5 March		Standard Rate	
Workshop \$1995 + GST = (\$2194.			.50) \$2195 + GST	\$2195 + GST = (\$2414.50)		24.50)	\$2395 + GST = (\$2634.50)		\$2495 + GST = (\$2744.50)		
iscounted off standard rates : Save up to \$500			0 Save up	Save up to \$300		00	Save up to \$100		All Prices listed in Australian Dollars		
Av Cond Disco	ailable: itions: Group Disc unts cannot be ap	oplied retrosped	Team of 5 bookings made simulatively and must be cla	Rate Standard Rate 5 - 7 Team of 8 - 9 Itaneously. Only one discountained at the time of booking.	Team of 10 t applies. Group disco Liquid Learning Gro	+ ounts apply to standard rat oup reserves the right to ha				Plus, Super Saver and Early Bird rates.	
Note			el and accommodation	n are NOT included. Registration	on Options are per p	person only.					
	) Paymen	Details				II. 16 III. 14				ired prior to attending this event	
☐ Credit Card				Credit Card Details - Please charge my credit card for this registration:  Card Type			ation:	I	Please trans	Funds Transfer (EFT) sfer funds directly to: count Name: Liguid	
☐ Cheque (payable to Liquid Learning Group Pty Ltd)  Note: 2% surcharge app  Electronic Funds Transfer					olies to American F	Express payments		 	_earning Gr BSB: 032 0	oup Pty Ltd 02	
☐ Please invoice me:				Card Number Expiry /					Account No SWIFT Code	: 407 273 e: WPACAU2S	
Purchase Order No. #			CVV Full Na	me as on card				Amount			
				Cardholder's Contact Number		Signature <b>X</b>	ture		Please quot and registra	e ref HLM0321A - O nt name	
<b>Ø</b>	Authorit	y					uthorising Mar	nager's Details: Thi	s registrat	ion is invalid without a signature	
Nai	ne			Position			Phone				
Em	ail						Signatur	e	D	ate	
		Email :	this f <u>orm t</u>	o: registration	@liquidle	arning.com.a		ll us <u>on:</u> + <u>6</u>	12 823	39 9711	
Regis	tration Policy If yo	ou are unable to	attend this event, you			cumstances beyond our cor		Privacy Statement Liq	uid Learning	Group Pty Ltd is committed to your	

substitute delegate in your place at no adminial cost. Please advise us of any substitutions as soon as possible. Alternatively, you may transfer your registration to another event run by Liquid Learning Group Pty Ltd. A 10% service fee may apply. Should you wish to cancel your registration, please notify us in writing as soon as possible and a credit note will be issued valid notify us in writing as soon as possible and a credit note will be issued valid for use towards any future event held by Liquid Learning Group Pty Ltd in the twelve months following date of issuance. Cancellation notifications received less than 14 days from the event running will receive a credit note to the value of the registration fee less a service fee of \$400 plus CST. Liquid Learning Group Pty Ltd does not provide refunds for cancellation. The prices above are based on one person per registration. It is not possible for multiple people to attend within any day of the event on a single registration. Sollit tickets, i.e. a different person attending each day of the registration. Split tickets, i.e. a different person attending each day of the event, can be arranged. A fee will apply. Please call us for details.

Liquid Learning Group Pty Ltd takes all care to produce high quality events that deliver as promised. All advertised details are correct at t

We reserve the right to change program content, facilitators or venues.
We also reserve the right to cancel or reschedule events if circumstances arise whereby performance of the event is no longer feasible, possible or legal. Liquid Learning Group Pty Ltd will not be responsible for any loss or damage arising from any changes to or cancelling or rescheduling of an event. If an event is cancelled or rescheduled, Liquid Learning Group Pty Ltd will make every effort to contact every registered delegate; if an event is cancelled or you are unable to attend the rescheduled event you will be issued with a credit note valid for use towards any future Liquid Learning Group Pty Ltd event held in the twelve months following date of issuance.

Disclaimer Liquid Learning Group Pty Ltd has taken due care in selecting qualified professionals as its authors and course facilitators. The information provided by course facilitators is not produced by Liquid Learning Group Pty Ltd and should not be regarded as advice. Liquid Learning Group Pty Ltd accepts no responsibility for reliance on such information and recommends that its clients seek further professional advice.

privacy. All information collected on this registration will be fried in the strictest of confidence and in accordance with the Privacy Act 1988. Liquid Learning Group Pty Ltd will add your information to a secure database. This will be used primarily to contact you for ongoing research, product development and notice of future events and services offered by Liquid Learning Group Pty Ltd. Occasionally you may receive information from organisations associated with Liquid Learning Group Pty Ltd. If you do not wish to receive such information please tick this box

To update or have your details deleted please advise our Database team at Liquid Learning Group Pty Ltd, Level 9, 80 Clarence Street, Sydney NSW 2000, PH: +61 2 8239 9700, email: database@liquidlearning.com.au

© 2021 Liquid Learning Group Pty Ltd ACN 108 415 354