

APS 5-6 HIGH PERFORMANCE & LEADERSHIP WORKSHOP

DEVELOP CORE LEADERSHIP CAPABILITIES TO ACHIEVE SUCCESS & EXCEL IN APS 5-6 LEVEL ROLES & BEYOND



**30 APRIL -
1 MAY 2020**
ONLINE DELIVERY

EXPLORE

- ▶ Identify & develop your capabilities as a confident & successful Public Sector leader
- ▶ Build productive relationships & lead proficient, capable teams
- ▶ Leverage your Emotional Intelligence (EQ) to advance as a leader
- ▶ Practical, autonomous & effective decision-making processes
- ▶ Drive strategic change to improve procedures & meet agency goals
- ▶ Maintain internal & external stakeholder engagement
- ▶ Strategies to identify problems & implement effective problem-solving solutions
- ▶ Implement agile & effective change management strategies
- ▶ Career planning & pathways in APS roles

EXPERT FACILITATOR



Kym Viant
Leadership Trainer, Facilitator & Coach
Quench Group



START YOUR LEADERSHIP JOURNEY!

Call +61 2 8239 9711 Priority Code - I

ABOUT THE EVENT

Ongoing transformation within the Australian Public Service has created a greater need for effective leadership performance across all levels. Public Sector leaders are now required to undertake work of a more complex nature, operating in an autonomous and strategic manner. Emerging leaders eager to take their career to the next level must be equipped with the tools and strategies to achieve success. This is particularly true at the APS 5-6 banded level, which requires strategic awareness and effective engagement with senior leadership.

Aimed at APS 5-6 level officers and management, this two-day workshop will provide an opportunity to advance core skills and explore the emerging leadership capabilities for effective APS 5-6 level management. It will explore the core attributes for successful leadership within the Australian Public Service. It will also delve into the practical strategies relating to leading productive teams, improving decision-making and developing key skills of stakeholder engagement. These areas are of increasing importance for APS 5-6 level management leaders to perform at a higher level and to reach their full potential.

This interactive workshop will provide you with a unique professional development opportunity to enhance and refine a solid toolkit. It is ideal for career-driven individuals who aim to unlock their potential and advance their career within the Australian Public Service.

WORKSHOP SCHEDULE

- 8.30 - 9.00 Registration
- 9.00 - 10.40 Session One
- 10.40 - 11.00 Morning Tea
- 11.00 - 12.30 Session Two
- 12.30 - 1.30 Lunch
- 1.30 - 3.00 Session Three
- 3.00 - 3.20 Afternoon Tea
- 3.20 - 4.30 Session Four
- 4.30 Close of Workshop

DAY ONE

Personal leadership values

- ▶ The capabilities, attributes and skills of an effective leader
- ▶ Identify your core values and goals as a leader
- ▶ Leadership styles and how they impact you
- ▶ Shape your leadership brand

Emotional Intelligence (EQ)

- ▶ Evaluate your EQ level and identify opportunities for further growth and leadership development
- ▶ Understand individual strengths and how to optimise EQ in leading teams
- ▶ Leverage your EQ in the workplace
- ▶ Embrace qualities of empathy to become a better leader

Lead and manage productive teams

- ▶ Maintain team cohesion and build productive relationships
- ▶ Understand the shift between technical management and people leadership
- ▶ Leverage your leadership skills to better motivate and engage your team
- ▶ Build team capacity through coaching and performance feedback

Effective and practical decision making

- ▶ Strategies to build team decision-making capabilities
- ▶ Make autonomous and independent decisions
- ▶ Draw on your experience, knowledge and judgement to make better decisions
- ▶ Deal with complex issues - making the 'right' decision



WE ARE GOING VIRTUAL!

Events will be delivered live with the assistance of Video Streaming technology to allow delegates and speakers to participate and interact from their office, their home or wherever they may be. Some events may include both in person and remote access elements depending on the situation. Information regarding these arrangements will be sent to affected delegates and speakers directly.

DAY TWO

Successful change and strategic management

- ▶ Set achievable, manageable and measurable goals
- ▶ Problem identification and problem-solving strategies
- ▶ Support and influence stakeholders through change
- ▶ Leadership styles that drive effective transformation and change

Develop resilience to thrive in times of change

- ▶ Effectively manage change and uncertainty in the workplace
- ▶ Identify and monitor changes that impact your work environment
- ▶ Support your team, organisation and stakeholders through change
- ▶ Implement policies and procedures that reflect and embrace change

Stakeholder engagement and management

- ▶ Manage stakeholder relationships to achieve agency goals
- ▶ Identify and meet stakeholder needs and expectations
- ▶ Develop effective relationships with stakeholders
- ▶ Maintain strong internal and external networks

Key approaches for APS leaders to implement personal strategies back in the workplace

- ▶ Be an authentic leader and communicator
- ▶ Trust your initiative and judgement
- ▶ Embrace resilience and flexibility as key leadership skills
- ▶ Plan and commit to actions that will lead to success

**BOOK
NOW**

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Call
+61 2 8239 9711

WHO WILL ATTEND?

Aspiring, emerging & existing leaders across all disciplines and departments throughout the Public Sector, including:

- ▶ APS 5-6
- ▶ Officers
- ▶ Senior Officers
- ▶ Principal Officers
- ▶ Advisors
- ▶ Senior Advisors

YOUR FACILITATOR

Kym is an exceptional leader in all aspects of learning and development. He is passionate about helping leaders, managers and young professionals recognise and overcome obstacles in the way of them realising their full potential. Kym is an exceptional facilitator, with accreditations in Emotional & Social Competency Inventory, LSI/GSI, DiSC and Level 2 Organisational Coaching. Kym provided 24 years of outstanding service with the Royal Australia Navy, which included active service in hostile environments and key strategic roles that delivered mission-critical communications, recruitment, training and development, mentoring, engagement and change management.



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Leadership Trainer, Facilitator & Coach
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TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

APS 5-6 High Performance & Leadership Workshop

30 APRIL - 1 MAY 2020

Online Delivery

Booking Form

Event Reference: APSW0420A - C

Priority Code: I

Registration Information

Organisation Name

Address Suburb State Postcode

Booking Contact Information

Title Full Name Position Email Phone

Delegate Information

#	Title	Full Name or TBA	Position	Email
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Your Investment

Options (per person)	Value Plus Rate Register and pay by 27 January	Super Saver Rate Register and pay by 25 February	Early Bird Rate Register and pay by 24 March	Standard Rate
Qty Workshop	\$1695 + GST = (\$1864.50)	\$1795 + GST = (\$1974.50)	\$1895 + GST = (\$2084.50)	\$1995 + GST = (\$2194.50)
Discounted off standard rates :	Save up to \$300	Save up to \$200	Save up to \$100	All Prices listed in Australian Dollars

Group Discounts Available:	10% off Standard Rate Team of 3 - 4	15% off Standard Rate Team of 5 - 7	20% off Standard Rate Team of 8+
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TOTAL incl GST	
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Conditions: Group Discounts apply for bookings made simultaneously. Only one discount applies. Group discounts apply to standard rates only. Group discounts are not applicable to Value Plus, Super Saver and Early Bird rates. Discounts cannot be applied retrospectively and must be claimed at the time of booking. Liquid Learning Group reserves the right to have sole discretion on an organisation's eligibility for discounts.
Note: Course materials, refreshments & lunches are included. Travel and accommodation are NOT included. Registration Options are per person only.

Payment Details

Payment is required prior to attending this event

- Credit Card
- Cheque (payable to Liquid Learning Group Pty Ltd)
- Electronic Funds Transfer
- Please invoice me:
Purchase Order No. #

Credit Card Details - Please charge my credit card for this registration:

Card Type Visa MasterCard American Express

Note: 2% surcharge applies to American Express payments

Card Number Expiry /

CVV Full Name as on card

Cardholder's Contact Number

Signature

X

Electronic Funds Transfer (EFT)

Please transfer funds directly to:
Westpac Account Name: Liquid Learning Group Pty Ltd
BSB: 032 002
Account No: 407 273
SWIFT Code: WPACAU2S

Amount

Please quote ref APSW0420A - C and registrant name

Authority

Authorising Manager's Details: This registration is invalid without a signature

Name	Position	Phone
Email		Signature
		X
		Date

Email this form to: registration@liquidlearning.com.au or Call us on: +61 2 8239 9711

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