

# EL1 & EL2 HIGH PERFORMANCE & LEADERSHIP WORKSHOP

ENHANCE ESSENTIAL SKILLS TO EXCEL IN  
EL1 & EL2 LEVEL ROLES & BEYOND

7 - 8  
APRIL 2020

ONLINE DELIVERY

## EXPLORE

- ▶ Evolve into a strategic decision maker
- ▶ Build high performing, autonomous teams
- ▶ Develop resilience to perform under pressure
- ▶ Successfully align your team with organisational expectations
- ▶ Represent & influence on behalf of your agency with authority
- ▶ Influentially engage stakeholders on complex & sensitive issues
- ▶ Leverage adaptable leadership to prosper in times of change
- ▶ Harness Emotional Intelligence (EQ) to focus attention
- ▶ Deliver an efficient & effective service

## EXPERT FACILITATOR



**Garry Mills**  
Presenter & Coach  
Garry Mills Peak Performance

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VIRTUAL!

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## ABOUT THE EVENT

Shifts and transformations occurring nationally and internationally have a dramatic effect on the Public Sector. Responsive and adaptable leaders are critical when navigating this change successfully. Leaders who are responsible for this must be strategic, influential and take responsibility for highly complex projects. This is particularly true for those in EL 1-2 roles.

Aimed at EL 1-2 level officers and management, this two-day workshop will deliver the essential toolkit for leading successfully in the Australian Public Sector. It will provide you with the chance to hone your current leadership skill set, as well as acquire new ones for taking the next step in your career. Delve into the increasing complexities of stakeholder management, building autonomy in your team and becoming a key influencer and decision-maker.

## TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

## DAY ONE

### Authentic executive leadership

- ▶ Expectations and values of an EL leader
- ▶ Understand your strengths and value as a leader
- ▶ Define your personal and professional brand
- ▶ Utilise your expertise to your advantage

### Emotional Intelligence (EQ)

- ▶ Utilise EQ to motivate and influence your team
- ▶ Harness EQ to focus attention
- ▶ Utilise heightened EQ to make effective strategic decisions
- ▶ Override emotional responses to stressful situations

### Evolve into the strategic decision-maker

- ▶ The shift from micro to macro leadership
- ▶ Cultivate foresight and understanding of contemporary and international issues
- ▶ Develop and influence key strategic directions
- ▶ Set and lead strategic directions across the organisation

### Build resilience under pressure

- ▶ Acting vs reacting to unexpected developments
- ▶ Anticipate and manage risk effectively
- ▶ Prepare for unexpected challenges
- ▶ Make crucial judgements under pressure



### WE ARE GOING VIRTUAL!

Events will be delivered live with the assistance of Video Streaming technology to allow delegates and speakers to participate and interact from their office, their home or wherever they may be. Some events may include both in person and remote access elements depending on the situation. Information regarding these arrangements will be sent to affected delegates and speakers directly.

## DAY TWO

### Stakeholder management

- ▶ Engage and manage stakeholder expectations during change
- ▶ Represent and influence on behalf of your agency with authority
- ▶ Engage and manage sensitive issues under pressure
- ▶ Harness and resolve conflict

### Build team capability and accountability

- ▶ Cultivate your team to take ownership of their success
- ▶ Build reliability and accountability in your team
- ▶ Adaptable leadership strategies for managing different people
- ▶ Develop your team's resilience to stress and change

### Align your team with organisational expectations

- ▶ Generate teams aligned with organisational goals
- ▶ Co-create high performance
- ▶ Implement strategic initiatives throughout the branch
- ▶ Build cohesive and engaged teams

### Take the next step

- ▶ Understand the leadership pipeline
- ▶ Create an action plan for your career

## WORKSHOP SCHEDULE

- 8.30 - 9.00 Registration
- 9.00 - 10.40 Session One
- 10.40 - 11.00 Morning Tea
- 11.00 - 12.30 Session Two
- 12.30 - 1.30 Lunch
- 1.30 - 3.00 Session Three
- 3.00 - 3.20 Afternoon Tea
- 3.20 - 4.30 Session Four
- 4.30 Close of Workshop

## WHO WILL ATTEND?

Aspiring, emerging & existing leaders across all disciplines & departments throughout the Australian Public Sector, including:

- ▶ EL1 & EL2
- ▶ Directors
- ▶ Assistant Directors
- ▶ Chief Officers
- ▶ Deputy Commissioners
- ▶ Specialists
- ▶ Senior Officers
- ▶ Senior Advisors

## YOUR FACILITATOR

Garry's philosophy is to share the stuff he's learned and lived to help as many people as he can. He achieves this as a recognised consultant, facilitator, coach, presenter, speaker and MC. Garry creates space for people to contribute, reflect, share and clarify. His style is interactive and relaxed with humour, helping people feel at ease to ask questions and interact freely.

Garry is a certified i4 Neuroleader Practitioner, applying the i4 model and methodology to help organisations create healthier and brain friendly leaders, teams and cultures. A balanced and healthy brain positively influences our behaviour, attention, decision-making, memory and effectiveness. Neurobiology-based leadership & wellbeing programs help transform our organisations and communities from somewhere many people are just surviving, to places where they can thrive.

Garry's extensive experience includes public service executive, police officer, training manager, Prime Minister's bodyguard, Team Australia athlete in a European reality TV competition, jackaroo, screen actor, radio presenter, and Ironman triathlete. He is a member of Beyond Blue's Ambassador and Speaker Bureau, sharing his story to increase awareness and understanding of anxiety and depression in Australia, and to reduce the associated stigma.



**Garry Mills**  
Presenter & Coach  
**Garry Mills Peak Performance**

# EL1 & EL2 High Performance & Leadership Workshop

7 - 8 April 2020

Online Delivery

# Booking Form

Event Reference: APEL0420A - S

Priority Code: I

## Registration Information

Organisation Name

Address Suburb State Postcode

Booking Contact Information

Title Full Name Position Email Phone

## Delegate Information

# Title Full Name or TBA Position Email

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## Your Investment

Options (per person)

Options (per person) Qty	Value Plus Rate Register and pay by 15 January	Super Saver Rate Register and pay by 6 February	Early Bird Rate Register and pay by 3 March	Standard Rate
Workshop	\$1695 + GST = (\$1864.50)	\$1795 + GST = (\$1974.50)	\$1895 + GST = (\$2084.50)	\$1995 + GST = (\$2194.50)

Discounted off standard rates : **Save up to \$300** **Save up to \$200** **Save up to \$100** All Prices listed in Australian Dollars

Group Discounts Available:	10% off Standard Rate Team of 3 - 4	15% off Standard Rate Team of 5 - 7	20% off Standard Rate Team of 8+
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<b>TOTAL incl GST</b>	
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**Conditions:** Group Discounts apply for bookings made simultaneously. Only one discount applies. Group discounts apply to standard rates only. Group discounts are not applicable to Value Plus, Super Saver and Early Bird rates. Discounts cannot be applied retrospectively and must be claimed at the time of booking. Liquid Learning Group reserves the right to have sole discretion on an organisation's eligibility for discounts.

**Note:** Course materials, refreshments & lunches are included. Travel and accommodation are NOT included. Registration Options are per person only.

## Payment Details

Payment is required prior to attending this event

- Credit Card  
 Cheque (payable to Liquid Learning Group Pty Ltd)  
 Electronic Funds Transfer  
 Please invoice me:  
 Purchase Order No. #

Credit Card Details - Please charge my credit card for this registration:

Card Type  Visa  MasterCard  American Express

Note: 2% surcharge applies to American Express payments

Card Number              Expiry  /

CVV    Full Name as on card

Cardholder's Contact Number

Signature

X

Electronic Funds Transfer (EFT)

Please transfer funds directly to:  
Westpac Account Name: Liquid Learning Group Pty Ltd  
BSB: 032 002  
Account No: 407 273  
SWIFT Code: WPAUCAU2S

Amount

Please quote ref APEL0420A - S and registrant name

## Authority

Authorising Manager's Details: This registration is invalid without a signature

Name Position Phone

Email Signature Date

X

Email this form to: [registration@liquidlearning.com.au](mailto:registration@liquidlearning.com.au) or Call us on: +61 2 8239 9711

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